

UNITED WAY OF DELAWARE COUNTY POLICY ON CONFLICT OF INTEREST

WHEREAS, the diverse interests and backgrounds of the various categories of Trustees and Committee Members ("*Members*"), and employees of the United Way of Delaware County could result in situations where their giving of service involves a dual interest which might be interpreted as a conflict of interest; and the service of such Trustees, Members, and employees should not be rendered impossible solely by reason thereof; and since duality of interest or possible conflict of interest on the part of such Trustees, members, and employees can most properly be controlled by full disclosure of any such interest and by the abstention from voting on any matter where possible conflict of interest is or might be thought to be involved, and, by showing that any monetary consideration is fair and reasonable where such consideration is involved.

NOW THEREFORE, BE IT RESOLVED: That the following policy concerning possible duality of interest or conflict of interest on the part of Trustees, Members, and employees is hereby adopted:

1. All Trustees, Members and employees of the United Way of Delaware County shall scrupulously avoid any conflict between their own respective individual interests and the interests of the United Way of Delaware County, in any and all actions taken by them on behalf of the United Way of Delaware County, in their respective capacities.
2. Situations where Trustees or Members derive financial benefits from Board or Committee service should be avoided. However, in the event any Trustees or Members of the United Way of Delaware County should have any direct or indirect interest in, or relationship with, any individual or organization which proposes to enter into any transaction with the United Way of Delaware County, for the sale, purchase, lease or rental of property or to render or employee services, personal or otherwise, or receive pecuniary consideration from the United Way of Delaware County, in the form of a fee or a grant, such Trustees or Members shall forthwith give the Board of Trustees of the United Way of Delaware County notice with full factual disclosure, of such interest or relationship and shall thereafter absent themselves during both explicit review of the matter by the Board and its voting on the matter and refrain from otherwise attempting to affect its decision to participate or not to participate in such transactions. Minutes of appropriate meetings should reflect that such disclosure was made, that such Trustees or Member abstained from voting and was not counted for the purpose of determining a quorum, and that the terms of the transaction were determined to be fair and reasonable to the United Way of Delaware County. Where appropriate, competitive costs and pricing should be introduced to establish that a transaction or fee for services rendered is fair and reasonable.
3. A copy of this statement shall be furnished to each Trustee, Member and appropriate employee who is presently serving the United Way of Delaware County, or who may hereafter become associated with the United Way of Delaware County. Each Trustee, member, and appropriate employee shall, annually execute a declaration disclosing any relationships which may present a potential conflict and indicating that he or she has read this conflict of interest policy statement.
4. The Audit Committee will be responsible for evaluation of potential conflict of interest situations and for making recommendations to the Board of Trustees, Members regarding their disposition.

BE IT FURTHER RESOLVED: That, this policy be reviewed periodically for the information and guidance of Trustees, Members, and employees and that any new Trustees, Member, or employee be advised of the policy upon undertaking the duties of such office.

**UNITED WAY OF DELAWARE COUNTY
POLICY ON CONFLICT OF INTEREST
SIGNATURE FORM**

I HAVE REVIEWED THE POLICY ON CONFLICT OF INTEREST OF THE UNITED WAY OF DELAWARE COUNTY, AND AGREE TO ABIDE BY ITS TERMS.

I ALSO CONFIRM THAT I WILL DISCLOSE TO THE UNITED WAY OF DELAWARE COUNTY, INC., THOSE AFFILIATIONS OR RELATIONSHIPS WHICH COULD CREATE A POTENTIAL CONFLICT AND HAVE LISTED ANY CURRENT ONE BELOW. I WILL, ADDITIONALLY, REVIEW AGENDA ITEMS FOR COMMITTEES ON WHICH I SERVE WITH THIS IN MIND.

NAME: _____
(Print)

(Signature)

DATE: _____

Please note agencies and affiliation below.
